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**INTERDISCIPLINARY CENTER FOR SOCIAL SCIENCES, UNIVERSITY OF ÉVORA -  
CICS.NOVA.UÉVORA**

**MASTER'S RESEARCH SCHOLARSHIP - 1 vacancy**

**December 4, 2023**

A call is open for applications for one Master's Research Fellowship (BI Master) within the scope of the project "Centro Interdisciplinar de Ciências Sociais - polo da Universidade de Évora", Reference UIDB/04647/2020, financed by national funds from the Fundação para a Ciência e a Tecnologia, I.P. (FCT)/MCTES through Multiannual Financing of R&D Units, under the following conditions:

**Scientific field:** Sociology.

**Recipients of the grant/ Admission requirements:** Master's degree in Sociology by the date of submission of the application, with a course average of fifteen or more. Research experience in the field of sociology.

Taking into account the content of the FCT Research Scholarship Regulation no. 950/2019 of 16 December 2019, article 3 and 6, candidates for this **BI (Research Scholarship)** must, as a rule condition for the award of the scholarship, be enrolled in a doctoral programme in Sociology (cycle of studies higher than the current title) or in a non-degree course.

Within the scope of this call, the non-degree course must be related to the type of activity of the grant and/or to the research areas of the Interdisciplinary Centre for Social Sciences at the University of Évora. Courses that do not confer an academic degree" are those referred to in Article 4(3)(e) of Decree-Law no. 74/2006, of 24 March, in its current wording, provided that they are developed in a higher education institution in association with at least one R&D unit, and the course plan is included in one or more of the unit's research areas, in accordance with the provisions of Article 3(e) of the FCT Research Grant Regulations.

**The following are considered preferential factors:** hold a Master's degree in Sociology. Research experience in sociology, with an emphasis on studies of associative movements and social support networks at national level, and the use of quantitative and qualitative methods, preferably life stories and/or biographical narratives, as well as the use of computer applications for processing and analysing qualitative data (texts, speeches, interviews and videos). Work experience in preparing and submitting applications for R&D projects, project management and evaluation. Have excellent oral and written skills and a spoken and written command of Portuguese and English. Demonstrate a capacity for organisation and autonomy and aim to



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pursue specialised academic studies by enrolling in and attending a doctoral programme in Sociology. The final classification of the Master's Degree must be equal to or higher than fifteen points. Candidates must be available to carry out temporary fieldwork in various regions of the country as part of the research unit's studies, with the possibility of travelling in their own vehicle.

**Work plan:** The grant holder is responsible for collaborating in all the research support and related tasks assigned to him/her within the scope of the Interdisciplinary Centre for Social Sciences, at the University of Évora, and his/her main contribution during the duration of the grant will be the development of contributions on the following: a) Participating in and assisting research projects; b) Carrying out exploratory analyses of different databases; c) Participating in data collection; d) Entering data into digital platforms; e) Collaborating in the preparation of reports and scientific writing of results as a member of the study team to be developed; f) Collaborating in the presentation of communications at national and international scientific events; g) Supporting the writing of possible submissions for R&D project applications; h) Collaborating in the publication and scientific dissemination of the results of the work of the centre's researchers at national and international scientific congresses and journals; i) Supporting the other development activities of CICS. NOVA.UÉvora.

**Applicable legislation and regulations:** The Research Grant will be awarded through the conclusion of a contract between the University of Évora and the grant holder in accordance with the draft [former.fct.pt/apoios/Minuta\\_Contrato\\_Bolsa.docx](https://www.fct.pt/apoios/Minuta_Contrato_Bolsa.docx), under the terms of the Research Grant Holder Statute (Law no. 40/2004 of 18 August and Decree-Law no. 123/2019 of 28 August) and in accordance with the legislation and Research Grant Regulations of the Foundation for Science and Technology, I.P in force, regulation no. 950/2019 of 16 December 2019 <https://files.dre.pt/2s/2019/12/241000000/0009100105.pdf> and other applicable rules.

**Place of work:** The work will be carried out on an exclusive basis, in accordance with the applicable regulations, at the facilities of the research unit Centro Interdisciplinar de Ciências Sociais, at the University of Évora - CICS.NOVA.UÉvora, under the scientific supervision of Professor André Carmo.

**Duration of the scholarship:** The scholarship will initially last for 3 months, starting in February 2024. The scholarship contract may be renewed until the end of the project, subject to the availability of funds from the funding project's budget.

**Amount of the monthly maintenance allowance:** The amount of the grant is €1199.64, according to the table of amounts for grants awarded directly by FCT, I.P. in Portugal ([https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM\\_2023.pdf](https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM_2023.pdf)), and payments are made monthly by bank transfer to the account identified by the grant holder. To this amount is added the voluntary social insurance corresponding to the first bracket, if the candidate chooses to take it out, as well as personal accident insurance.



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**Selection methods:** The selection methods to be used will be based on curricular assessment (CA), with a weighting of 50 per cent, and interview (E), with a weighting of 50 per cent, with the possibility of this being carried out remotely and notices of interviews being sent by email (email address given in the Curriculum Vitae).

The criteria and weightings (on a scale of 0 to 100) to be taken into account in the curricular assessment are as follows:

**a) Motivation letter written in English (20%):**

1. Weak - 0
2. Fair - 25
3. Good - 50
4. Very good - 75
5. Excellent - 100

**b) Academic training specific to the project area, considering the requirements and the respective final classification obtained (20%):**

**b1) Master's programme area (5%):**

1. Not in line with admission requirements - 0
2. Complies with admission requirements - 100

**b2) Final classification of the master's degree (15%):**

1. equal to 15 marks - 60
2. 16 to 17 points - 70
3. From 18 to 19 marks - 85
4. Equal to 20 marks – 100

**c) Scientific production in sociology (10%):**

1. 0 publications - 0
2. Between 1 and 3 publications - 50
3. Between 4 and 9 publications - 75
4. More than 9 publications - 100

**d) Participation in scientific meetings in sociology (10%):**

1. 0 meetings - 0
2. Between 1 and 5 meetings - 50
3. Over 6 meetings - 100

**e) Professional experience in sociology research, with an emphasis on studies on associative movements and social support networks at national level, and other professional activities related to project management and evaluation (20%):**

1. Not at all suitable - 0
2. Not very suitable - 25
3. Fairly adequate - 50
4. Adequate - 75
5. Very suitable - 100

**f) Other merits relevant to the performance of duties in a research unit, namely demonstrating evidence of experience in the use of computer applications for creating questionnaire forms,**



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**transcribing interviews (audio, video and text), processing quantitative and qualitative data, among others (20%):**

1. No evidence - 0
2. Between 1 and 3 pieces of evidence - 50
3. Between 4 and 9 pieces of evidence - 75
4. More than 9 pieces of evidence - 100

The criteria and weightings to be taken into account in the interview are as follows:

**a) Technical-scientific knowledge within the research areas of CICS.NOVA.UÉvora in which the scholarship is open (50%):**

1. No knowledge - 0
2. Reasonable knowledge - 50
3. Good knowledge - 75
4. Consolidated knowledge - 100

**b) Suitability and knowledge of the candidate for the development of the work plan of the scholarship (50%):**

1. Not suitable at all - 0
2. Not very suitable - 25
3. Fairly adequate - 50
4. Adequate - 75
5. Very suitable - 100

The final classification (FC) based on the candidates' AC and E will be expressed on a scale of 0 to 100 points. The final mark will be calculated using the following formula:  $CF=0.5(AC) + 0.5(E)$ . The jury will admit candidates with a final classification of 50 or more in absolute merit, or exclude them if they have a final classification of less than 50. In the event of a tie, the candidate with the best final classification for the master's degree will be favoured, followed by the number of publications and evidence of research experience.

**Composition of the Selection Panel:**

Chairman: Professor André Carmo  
1st Member - Professor Sandra Saúde  
2nd Member – Professor Carlos Alberto Silva  
1st Alternate – Professor Isabel Ramos  
2nd Alternate – Professor Maria da Saudade Baltazar

**How the results will be publicised/notified:** The final results of the assessment will be published in a list ordered alphabetically by final grade obtained, displayed in a visible and public place at the premises of the Interdisciplinary Centre for Social Sciences, University of Évora - CICS.NOVA.UÉvora, and the successful candidate will be notified by email (email address provided in the Curriculum Vitae).



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Under the terms of the right to a prior hearing of interested parties, the draft Final Classification will be announced by email to all interested parties (email address provided in the Curriculum Vitae).

Once the provisional list of assessment results has been communicated, candidates have a period of 10 working days in which to make their views known at the prior hearing of interested parties.

**Application deadline and form of submission:** The competition is open from 7 December 2023 to 15 January 2024, and the selection results are expected to be published within 15 days of the deadline for submitting applications.

Applications must be formalised by sending an email to [acarmo@uevora.pt](mailto:acarmo@uevora.pt), attaching a letter of application in digital format (dated and signed) with reference to this call for applications, and accompanied by the following documents:

- a) A letter setting out the reasons for your application, written in English (dated and signed).
- b) Documents proving that the candidate fulfils the conditions required for the type of scholarship they are applying for, namely Master's degree certificates, with the final average and grades in all subjects taken.
- c) The candidate's Curriculum Vitae must be detailed, dated and signed, and include date of birth, ID card/passport number, tax identification number, address, telephone number and email address. The Curriculum Vitae should be structured as follows: 1 - Academic training; 2 - Scientific production; 3 - Participation in scientific meetings; 4 - Professional experience; 5 - Other relevant activities;
- d) Other documentation that the candidate considers relevant to the assessment of the application.

If the academic degree required for this competition has been awarded by a foreign higher education institution, it must comply with the provisions of current legislation on the recognition of foreign higher education degrees (registration by a Portuguese institution in accordance with Decree-Law no. 66/2018, of 16 August and Ministerial Order no. 33/2019, of 25 January), and any formalities set out therein must be fulfilled by the date the contract is signed. Failure to demonstrate, at the contractualisation stage, possession of the required degree by the application deadline or failure to provide proof of enrolment or registration in a study cycle or non-degree course, for scholarships with this component, will result in the annulment of the candidate's assessment.

Third country nationals, in the event of a grant being awarded, must submit, by the start date of the grant, a valid residence permit or long-term resident status, in accordance with the document issued by the Immigration and Borders Service attesting to their permanent residence authorisation in national territory.



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All the applicant's documents must be submitted in digital format with the reference: application for CICS.NOVA.UÉvora/BI01/2023 Scholarship.

Applications must be sent in digital format, under penalty of exclusion, by the last day of the submission deadline (15 January 2024, at 12:00 pm Lisbon - Portugal), by email to: [acarmo@uevora.pt](mailto:acarmo@uevora.pt)

**Additional information:** At the end of the prior hearing period, the selected candidates will have to declare their acceptance in writing and communicate the date on which the scholarship will actually begin. Unless there is a justifiable reason, failure to make the declaration by the deadline will be tantamount to renouncing the scholarship. If the selected candidate resigns or withdraws, the next best-placed candidate will be notified. At the end of the selection process, the scholarship contract will be drawn up in accordance with the draft contract provided by the FCT.

Prof Dr André Carmo

Research Grant Ref. CICS.NOVA.UÉvora/BI01/2023

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