



UNIVERSIDADE DE ÉVORA

HERCULES LABORATORY

RESEARCH GRANT FOR A BACHELOR'S DEGREE – 1 VACANCY

ALMADA PROJECT

17 March 2024

There is an open call for applications for 1 Research Grant (BI) for a Bachelor's Degree under the project ALMADA_Unveiling the Mural Painting Art of Almada Negreiros (1938-1956): A Scientific Study of Pictorial Techniques, Materials and Diagnostics as Guides for Their Conservation and Enjoyment (ref. PTDC/ART-HIS/1370/2020), financed by national funds through the Foundation for Science and Technology, under the following conditions:

Scientific Area: Communication Design

Admission requirements: Degree in Design, with experience in Communication Design, Editorial and Video Production.

According to the FCT Research Grants Regulation no. 950/2019 of 16 December 2019, articles 3 and 6, candidates for BI (Research Grants) must comply with the condition for the award of the grant, the effective inclusion in study cycles leading to the award of academic degrees or in non-academic degree courses. Non-academic degree courses correspond to the courses provided for in article 4(3)(e) of Decree-Law no. 74/2006 of 24 March and must be developed in a higher education institution in association with at least one R&D unit, with the course plan including one or more of the unit's research areas.

Work plan:

The candidate will participate in tasks 8 and 9 of the ALMADA project, concerning the integration of results and dissemination activities. You will be responsible for

- the graphic design and production of a final edition of the project with texts and images (printed and online version) of the project's tasks;
- Producing a 5-10 minute video with images and interviews for dissemination activities;
- Development of graphic materials for the final seminar of the ALMADA project;
- Support in updating the ALMADA project website.

Therefore, the scholarship holder to be hired and considering his/her profile should:

Have experience in Communication Design

Have experience in developing graphic materials for the media

Have experience in illustration, layout, video and photography

Have a spirit of initiative and autonomy when carrying out tasks;

Ability to organise and deliver results

Ability to work with multidisciplinary teams on field and laboratory campaigns;

Have flexible working hours.

Collaborate in project outreach and dissemination activities.



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Prerequisites:

- Proficiency with adobe Illustrator/adobe Photoshop (or any other image processing programme).
- Proficiency with adobe In design or other page layout software
- Proficiency in Adobe After Effects
- Proficiency in Adobe Premiere Pro or other video editing software

Applicable legislation and regulations: The granting of the Research Scholarship will be carried out upon the signing of a contract between the University of Évora and the scholarship holder, according to the version in **Annex I**, pursuant to the Research Scholarship Statute (Law No. 40/2004 of August 18 and Decree-Law No. 123/2019 of August 28) and in accordance with the legislation and Regulation of Research Grants of the Foundation for Science and Technology, IP in force, regulation nº950/2019 of December 16, 2019: <https://files.diariodarepublica.pt/2s/2019/12/241000000/0009100105.pdf> and other applicable rules.

Place of work: The work will be carried out at the HERCULES Laboratory at the University of Évora, under the scientific supervision of Dr Milene Gil and Prof. Célia Figueiredo.

Duration of the scholarship: The scholarship will last for 6 months, starting in July of 2024. The scholarship contract may be renewed for additional periods, up to 12 months in total, limited to the available budget of the funding project.

Amount of the monthly maintenance allowance: The amount of the scholarship corresponds to €990.98, according to the table of scholarships awarded directly by FCT, I.P. in Portugal (https://www.fct.pt/wp-content/uploads/2024/02/Tabela-de-Valores-SMM_atualizacao-2024.pdf), payments being made monthly, by check or bank transfer.

Selection methods:

The selection will be made in two phases through Curriculum and Portfolio Evaluation, and an Interview.

In the first phase, candidates will be ranked on the basis of a Curriculum and Portfolio Assessment with the following parameters:

- a) Experience and training as described in the "Admission requirements" (maximum of 50 points)
- b) Suitability of the scientific area of specialisation (maximum 30 points)
- c) Editorial and video production (maximum 20 points)

The score obtained in the Curriculum and Portfolio Evaluation is the sum of the points for the parameters.

The three best-ranked applications in the first phase will be put forward for the second selection phase. The second selection phase comprises

- a) Evaluation of the Curriculum and Portfolio relating to the first stage (maximum 70 points)
- b) Interview with the candidate (maximum 30 points).

The score obtained in the second phase is the sum of the points obtained in the Curriculum Evaluation and Interview.



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Composition of the Selection Panel:

President: Professor Milene Gil

1st Member - Professor José Estevão Candeias

2nd Member - Professor Célia Figueiredo

1st Alternate - Dr Sara Valadas

2nd Alterante – Professor Cristina Dias

How the results will be publicised/notified: The final results of the assessment will be publicised by means of a list ordered by the final score obtained in the selection made by the jury and posted in a visible and public place in the HERCULES Laboratory, Palácio do Vimioso, Évora, and the successful candidate will be notified by email.

Under the terms of the right to a prior hearing of interested parties, the draft Final Classification will be announced in writing to all interested parties.

Following communication of the provisional list of assessment results, candidates have a period of 10 working days in which to make their views known at the prior hearing of interested parties.

Application deadline and form of submission:

The competition is open from 20 March 2024 to 12 of April of 2024 and the selection results will be published by 1 of May 2024.

Applications must be formalised by sending a letter of application accompanied by the following documents:

Curriculum Vitae, certificate of qualifications, copy of identity card/citizen's card, letter of motivation, and other documents or evidence deemed relevant.

For the purposes of the application, the proof may be replaced by a declaration of honour by the candidate, but failure to demonstrate, at the contractualisation stage, possession of the required degree by the application deadline or failure to provide proof of enrolment or registration in a cycle of studies or non-degree course, for scholarships with this component, will result in the candidate's assessment being annulled.

Academic degrees obtained in foreign countries need to be registered by a Portuguese institution in accordance with Decree-Law no. 66/2018 of 16 August and Ministerial Order no. 33/2019 of 25 January. Presentation of the certificate is mandatory for signing the contract.

Further information is available at:

<https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>

Applications should be sent by e-mail to:

Professor Milene Gil

HERCULES Laboratory at the University of Évora

e-mail: mlenegil@uevora.pt



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ANNEX I MINUTE SCHOLARSHIP CONTRACT

Between,

FIRST PARTY: The _____ (name of organisation), com sede em _____ with registered office at _____ (address of registered office of organisation), with tax number _____, represented in this act by _____ (name of representative of organisation), in the capacity of _____ (Director/President) of the contracting/financing organisation, hereinafter referred to as the "First Party", and

SECOND PARTY: _____ (name of grantee), holder of ID card/passport no. _____ (ID card/passport no.) and taxpayer no. _____ (taxpayer no.), resident at _____ (address of grantee), hereinafter referred to as the "Second Party".

whereas,

The application requirements for the award of the scholarship under the call _____ (call identification / call notice reference) have been met, the process of evaluating the candidates and publicising the results has been completed and the required documentation has been received.

This scholarship contract is entered into in good faith and mutually accepted, under the terms of the Research Fellow Statute, and is governed by the following clauses:

FIRST CLAUSE

The First Party undertakes to award the Second Party a grant _____ (type of grant and reference of the call for tenders), within the scope of the project _____ (type of project) / R&D unit with the reference _____ (reference of the project or unit) and with the title _____ (title),

(Reference should be made to the sources of funding for the project/unit).

- with 100% OE funding - Mention of funding: financed by the Foundation for Science and Technology, I.P./MCTES through national funds (PIDDAC)

- With FEDER co-financing - Mention of funding:

Financed by the European Regional Development Fund (ERDF) of the European Union, through (indicate which Operational Programme it finances) Portugal 2030 or other programmes that may succeed it) starting at _____ (date of start of the scholarship), for a period of _____ months, possibly renewable (as defined in the call for proposals).

SECOND CLAUSE

In the alternative, the FCT Research Grant Regulations apply, of which the Second Party declares that it is aware.

THIRD CLAUSE

The Second Party undertakes to carry out the attached work plan, the content of which he/she declares that he/she has taken full cognisance of and accepts unreservedly, from the above-mentioned start date and on an exclusive dedication basis, under the terms of article 5th of the Research Fellow Statute.

FOURTH CLAUSE



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The Second Party will carry out the work at _____ (*name of the host institution as defined in Article 3(g) of the FCT Research Grant Regulations*), which acts as the host institution, with _____ (*name of the supervisor and affiliation institution*) as the scientific supervisor.

FIFTH CLAUSE

1. The monthly maintenance allowance awarded is _____ (€...,00).
2. The Second Grantor also benefits from personal accident insurance for the duration of the grant, the conditions of which he/she declares to have read and accepted without reservation.
3. The following scholarship components are also added _____
(*specify the applicable components in the terms set out in the FCT Research Grant Regulations*).

SIXTH CLAUSE

The First Party may cancel the grant and the Second Party may be obliged to refund all or part of the sums received in the following cases:

- a) a) Serious and repeated failure to comply with the Second Party's obligations under the Research Grant Holder Statute and the FCT Research Grant Regulations, for reasons attributable to the Second Party;
- b) b) A negative evaluation of the Second Grantor's performance by the supervisor or the host organisation under the terms of the FCT Research Grant Regulations;
- c) c) False declarations by the Second Granting Party on matters relevant to the award and renewal of the grant or to the assessment of its development.

SEVENTH CLAUSE

Without prejudice to the provisions of the previous clause, this contract shall terminate automatically:

- a) Upon completion of the activity plan;
- b) End of the period for which the scholarship is awarded;
- c) Repeated non-compliance by one of the parties;
- d) Revocation by mutual agreement;
- e) Establishment of a legal employment relationship with the host organisation.

EIGHTH CLAUSE

1. The rights and duties of the parties are those resulting from the provisions of the Research Fellow Statute.
2. The Second Party declares that he/she has read the Research Fellow Statute and the applicable Regulation(s) and undertakes to comply with their provisions.

NINTH CLAUSE

It is agreed between the parties, that in case of need and to settle all questions arising from this contract, the District Court of _____ (*name of the District*) shall have jurisdiction, expressly waiving any other.

TENTH CLAUSE



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Any changes to be made to the contract in the course of its performance shall be the subject of prior written agreement.

ELEVENTH CLAUSE

1. This contract shall take effect on the date it is signed by both parties.
2. The grant awarded under the terms of the FIRST CLAUSE of this contract may be renewed for additional periods of (...) months, up to a maximum of (...) months, under the terms of article 15 of the FCT Scholarship Regulations.
3. [ONLY FOR RESEARCH SCHOLARSHIPS, otherwise withdraw]: The award of the academic degree (or diploma) during the term of this contract shall not affect its effects, and the grant referred to in the preceding paragraph may be renewed at a later date, provided that it is aimed at carrying out activities that are indispensable for the completion of the project (...).
4. The concrete definition of the activities referred to in the previous paragraph is the responsibility of the First Party, after hearing the Second Party and the Scientific Advisor, and they must be included in the agreement to be signed, as provided for in the previous clause.

_____, _____ of _____

The First Party

The Second Party

(Signature and stamp of the organisation)

(Signature of the grant holder or his/her proxy)

With 100% OE funding



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Or with FEDER co-financing:



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PORTUGUESA
EDUCAÇÃO

(Logotipo do
Programa
Operacional)



Cofinanciado pela
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REPÚBLICA
PORTUGUESA
EDUCAÇÃO



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ANNEX II
FINAL REPORT FORM (Fellowships)



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UNIVERSIDADE DE ÉVORA
Largo dos Colegiais, N.º 2
Apartado 94
7002-554 ÉVORA PORTUGAL
Telefone (telephone): +351 266 760 975
Mail: cop@uevora.pt

Referência da bolsa (Grant Reference)	
Organização (Organisation)	

DETALHES DO BOLSEIRO / FELLOWSHIP DETAILS

Título (Title)	
Nome próprio (Forename)	
Apelido (Surname)	
Organização (Organisation)	
Departamento ou Centro (Department or Centre)	
Supervisor (Supervisor)	

DETALHES DO PROJETO / PROJECT DETAILS

Título da Bolsa (Grant Title)				
Referência da bolsa (Fellowship reference)				
Período da bolsa (Period of Review)	Data de Início: (Start Date):		Data do Termo:	



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OBJETIVOS / OBJECTIVES

Objetivos originais como constam na proposta (Original objectives as presented in the proposal)

--

Estes objetivos permaneceram válidos durante o período da bolsa, ou ☐
(These objectives remained valid throughout the Fellowship (*tick box*), or

Estes objetivos foram modificados ☐

(explique como/ porque no seu relatório)

(These objectives were changed) (*tick box*).

(If so please explain how/why in your report)

Novos objetivos (New objectives)

--

Sumário dos resultados do projeto: descreva em termos simples o seu trabalho de forma a que possa ser divulgado perante uma audiência genérica
(Summary of project outcomes: In simple terms describe your work in such a way that it could be publicised to a general audience.)

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Endereço de página com mais detalhes, se desejar: (Web address with further details if you wish)

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RESULTADOS DA BOLSA / OUTCOMES OF THE FELLOWSHIP

Os principais benefícios das bolsas concedidas pela Universidade de Évora incluem:

(Major benefits of Évora University Fellowships include:

- i) os impactes potenciais sobre as carreiras dos bolseiros e
(the potential to impact positively on the careers of individual Fellows and)
- ii) os resultados da investigação
(the research results)

RELATÓRIO DAS ACTIVIDADES DESENVOLVIDAS / REPORT ON WORK UNDERTAKEN

Utilize o número de páginas necessário (please continue on additional pages as required)

Participação em conferências científicas, no país e no estrangeiro (nome, local e data)
(Scientific Conference attendances – name, location and date)



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RESULTADOS DA INVESTIGAÇÃO (RESEARCH RESULTS)

Publicações/ Publications

(1) Enuncie quantos resultados da investigação resultaram principalmente da investigação financiada através desta bolsa e indique o tipo (revista, conferência, livro, patente, software, outro).

(Please state how many research results have resulted principally as a result of the research funded through this grant and indicate the type (journal, conference, book, patent, software, other))

	REVISTA (JOURNAL)	ARTIGOS EM CONFERÊNCIAS (CONFERENCE PAPERS)	LIVRO OU TESE (BOOK OR THESIS)	PATENTE (PATENT)	SOFTWARE	OUTRO OTHER
Número total de publicações / Total Number of Publications						
Número de Publicações com arbitragem científica (se diferente do anterior) / Number of Refereed Publications (if different from above)						
Número de Publicações que contêm um coautor estrangeiro / Number of Publications That Contain An International Co-Author						

(2) No caso de Bolseiro de mestrado ou doutoramento, referencie os dados relativos à tese: (In the case of Master or Ph.D. Fellowship, please indicate:)

Título da tese/ Thesis title:

Classificação obtida / Classification:

Universidade e data/ University and date:



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- (3) Liste até cinco publicações que resultaram principalmente da investigação financiada através da Bolsa e indique o tipo (revista, ata de conferência, livro, patente, software, outro); se houve coautores estrangeiros ou industriais e se a publicação foi sujeita a arbitragem científica. / Please list up to five significant publications that have resulted principally as a result of the research funded through this grant and indicate the type (journal, conference, book, patent, software, other); whether there was an international or industrial co-author and whether the publication was refereed.

AUTOR(ES) (AUTHOR(S))	TÍTULO (TITLE)	REFERÊNCIA (REFERENCE)				TIPO (TYPE)	Arbitragem? Refereed?	Industrial	International co-
		Revista/Ata de Conf. (Journal/Conference).	ano (year)	Vol./Nº (vol./Nº)	página (page)				
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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Outros resultados da Bolsa / Other Results of the Fellowship

Indique o calendário para potencial exploração (i.e. conseguido, expectável dentro de 3 anos, expectável dentro de 10 anos, não expectável em 10 anos) e inclua números das patentes, datas, nomes e endereços das empresas, etc., de forma apropriada, nas colunas “detalhes” e “referência” / Please indicate the timescale for potential exploitation (e.g. achieved, expected within 3 years, expected within 10 years, none foreseeable in 10 years) and include patent nos., dates, company names and addresses etc. as appropriate, in the ‘details’ and ‘reference’ columns.

	DETALHES (DETAILS)	REFERÊNCIA / REFERENCE	CALENDAR. / TIMESCALE
Licenças ou Patentes/ Licences or Patents			
Empresa de Spin Off/ Spin Off Company			
Consultadoria Direta/ Direct Consultancy			
Cursos de Formação Industrial/ Industrial Training Courses			
Compreensão Pública de Ciência e Engenharia/ Public Understanding of Science and Engineering			
Outro (especifique) / Other (please specify)			



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Contribuições Relacionadas Concedidas/Pendentes
(Related Support Awarded / Pending)

Indique o nível de apoio à investigação que derivou principalmente como resultado da Bolsa./ Please indicate the level of research support that has arisen principally as a result of the Fellowship.

FONTE DE FINANCIAMENTO (FUNDING SOURCE)	DETALHES (DETAILS)	SUPORTE (€) SUPPORT (€)
Universidade de Évora (desde o início da bolsa) Évora University (from start of Fellowship)		
Outro Organismo Nacional de Investigação /Other National Research Organization		
Outro Organismo Governamental Português / Other Portuguese Government Council		
Empresa / Industrial		
Outra (Other)		
Comissão Europeia / European Commission		
Pendente (Pending)		

Assinaturas (Signatures):

Bolseiro (Fellow)	Orientador Científico /Scientific Advisor	Autoridade Administrativa / Administration Authority
Data (Date):	Data (Date):	Data (Date):



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ANNEX III

MODEL OF THE FINAL EVALUATION REPORT ON THE ACTIVITY OF THE SCIENTIFIC RESEARCH FELLOW TO BE DRAWN UP BY THE SCIENTIFIC SUPERVISOR

1. Scientific supervisor of the scholarship:
2. Identification of the grant:
3. Project name:
4. Host organisation:
5. Fellow:

5.1. Critical analysis of the activities and work carried out by the grant holder.

[A brief description of the activities carried out by the grant holder, in accordance with the announcement and the activity plan, and a critical appraisal of the objectives and results achieved by the grant holder].

5.2. Final assessment of the work carried out by the grant holder.

[Reasoned overall appraisal of the work carried out by the grant holder, with a final positive or negative balance, addressing their performance, effort and dedication]

Évora, ____ of ____ 20__

The Scientific Supervisor of the Scholarship, ____ (full name)