



Universidade de Évora

Edital

Applications for Admission to the Master Program in
Management
Academic year 2020/2021

1. The program is promoted by:

Universidade de Évora - Escola de Ciências Sociais

2. Executive Monitoring Committee:

Marta da Conceição Cruz Silvério (mcs@uevora.pt)
Fátima Jorge (mfj@uevora.pt)
Elisabete G.S. Félix (efelix@uevora.pt)

3. Program description:

This course assumes the following objectives: To provide students with adequate and solid scientific training; Enhance problem-solving ability; Develop the capacity for argumentation; Encourage the creation of own employment; Stimulate transdisciplinary reasoning; Develop scientific research capacity; Develop capacity for implementation and use of ICT to support management; Develop skills in the field of learning in a self-oriented or autonomous way. The following areas of specialization are available (every year the ones that work) are indicated: Finance; Marketing; Accounting; Organization and Information Systems; Entrepreneurship and Innovation; Public Administrative Sector; Human Resources.

4. Specialization areas:

- Accounting (**not available**)
- Entrepreneurship and Innovation (**not available**)
- Finance (**available** only for Readmission in 2^o year)
- Marketing (**available** only for Readmission in 2^o year)
- Organization and Information Systems (**not available**)
- Human Resources (**available**)
- Administrative Public Sector (**not available**)

5. Career opportunities:

Intermediate Management Positions, Administration Functions, Entrepreneurs, Specialized Technical Advisory Functions, Public Management Functions, Obtaining ECTS to access OTOCs.

6. Number of registration at DGES:

R/A-Ef 3457/2011/AL01

7. Number of accreditation process by A3ES:

ACEF/1718/0109002

8. Program Creation Norm:

Diário da República n.º 161 de 19 de agosto, Aviso n.º 9196/2015 e pela Declaração de Retificação n.º 238/2016, publicada em Diário da República, 2ª Série de 3 de março

9. General conditions of access and admission:

i Legal conditions for access to the cycle of studies leading to the master degree

The following individuals can apply for a cycle of studies leading to the master degree:

- holders of a Portuguese Licenciado degree or legal equivalent;
- holders of a foreign higher education undergraduate degree, which is recognized as satisfying the objectives of the degree of Licenciado by the competent scientific committee of the higher education institution where they wish to be admitted;
- holders of an academic, scientific or professional curriculum which is recognized as attesting the ability to carry out this cycle of studies by the competent scientific committee of the higher education institution where they wish to be admitted.

ii Conditions of access to the cycle of studies at the University of Evora

On the application date, the undergraduate students must satisfy conditions that guarantee the conclusion of their undergraduate degree until the 30th of October of the admission year. The admission and enrollment of these students is conditioned on the conclusion of the degree until this date, and the enrollment is canceled if the student does not complete the degree within that period.

During the first application phase, students who have a maximum of 6 curricular units or 36 ECTS missing for conclusion of their degree can apply for the 2nd cycle; in the 2nd application phase students can apply if they have at most 3 curricular units missing and in the 3rd application phase if they have at most one curricular unit missing.

The previous condition does not apply to students with a curriculum that reveals professional or scientific experience, which can be recognized by the competent scientific body, as attesting the student's ability to carry out the master's degree/post-graduation, provided that the student required that recognition in the application process.

10. Selection Process:

- Academic qualifications: 60%
 - Area of qualifications: 40%
 - Average grade in the highest qualification: 60%
- Curriculum analysis: 40%
 - Professional Experience in the area of the program or related fields: 60%
 - Professional Training in the area of the program or related fields: 40%

Observations regarding the selection process:

There will be an interview if the Executive and Monitoring Committee deems it necessary

11. Maximum number of admissions

- Maximum number of admissions for candidates with nationality of European Union countries, per speciality:
 - Finance: *(only for Readmission in 2^o year - not subject to admission limit)*
 - Marketing: *(only for Readmission in 2^o year - not subject to admission limit)*
 - Human Resources: 20
- Maximum number of admissions for candidates without nationality of countries of the European Union, per speciality:
 - Finance: *(only for Readmission in 2^o year - not subject to admission limit)*
 - Marketing: *(only for Readmission in 2^o year - not subject to admission limit)*
 - Human Resources: 5

Depending on the number of applications, there may be transfer of vacancies from the international students applications to the European Union students applications or vice-versa.

12. Minimum number of students

Per speciality:

- Human Resources: 10

13. Tuition fee

- Candidates with nationality of European Union countries: 1500.00 €
- Candidates without nationality of countries of the European Union: 2500.00 €
 - Annual Tuition fee for international students with merit scholarship: 1500.00 €
 - Annual Tuition fee for international students with cooperation and development scholarship: 1700.00 €

All students with international student status who have an undergraduate degree grade which is equal to or higher than 15 (in a scale of 0-20), will have a reduced tuition fee in the first year of the program due to the merit scholarship. To maintain this reduced tuition fee in the following years, the student has to pass all curricular units and have an average grade equal or above the minimum merit grade. All students with international student status from PALOP countries, will have a reduced tuition fee in the first year of the program due to the cooperation and development scholarship. To maintain this reduced tuition fee in the remaining years the student has obtain a minimum academic performance.

14. Organization / duration:

- a. **Duration of the program:** 4 semesters
- b. **Number of ECTS to obtain the degree:** 120
- c. **Number of ECTS to obtain the master's course (conclusion of the curricular part):**
63

15. Recognition of the course for progression in the teaching career of child educators and teachers in basic and high schools

According to article 54 of the Statute of the Teaching Career and the Ministerial Order no. 344/2008, of April 30th, this Master's degree is recognized by the Ministry of Education for career progression of:

Grupo de Recrutamento 430 (Economia e Contabilidade) do 3.º Ciclo do Ensino Básico e Ensino Secundário - Especialização em Contabilidade e Auditoria; Empreendedorismo e Inovação; Finanças; Marketing; Recursos Humanos; Setor Público Administrativo

16. Language (s) of teaching:

- Portuguese

There may be tutorial follow-up in English

17. Learning Type: Presential

18. Schedule type: Mixed

19. Classes schedule (week days and schedule)

Friday

5:00 pm to 9:00 pm

Saturday

9:00 am to 13:00 am

20. Program starting date: September of 2020

January 28, 2020
The Rector

Ana Costa Freitas