



Instituto Politécnico de Castelo Branco
Escola Superior de Saúde
Dr. Lopes Dias



Universidade de Évora
Instituto Politécnico de Beja - Escola Superior de
Saúde
Instituto Politécnico de Castelo Branco - Escola
Superior de Saúde Dr. Lopes Dias
Instituto Politécnico de Portalegre - Escola Superior
de Saúde
Instituto Politécnico de Setúbal - Escola Superior de
Saúde

Edital

Applications for Admission to the Master Program in
Nursing
Academic year 2021/2022

1. The program is promoted by:

Universidade de Évora - Escola Superior de Enfermagem de S. João de Deus
Instituto Politécnico de Beja - Escola Superior de Saúde
Instituto Politécnico de Castelo Branco - Escola Superior de Saúde Dr. Lopes Dias
Instituto Politécnico de Portalegre - Escola Superior de Saúde
Instituto Politécnico de Setúbal - Escola Superior de Saúde

2. Study program in Consortium:

- a. **Type of Consortium:** National
- b. **Type of Consortium:** Diploma to be awarded jointly by all the partner institutions, under the terms of article 42 of Decree-Law no. 74/2006, dated March 24 in its current republication
- c. **Type of Agreement:** Rotative (administrative and financial management of the institution responsible for the edition)
- d. **Coordinator Institution:** Universidade de Évora
- e. **Partner Institutions:**
 - Universidade de Évora
 - Instituto Politécnico de Beja - Escola Superior de Saúde
 - Instituto Politécnico de Castelo Branco - Escola Superior de Saúde Dr. Lopes Dias
 - Instituto Politécnico de Portalegre - Escola Superior de Saúde
 - Instituto Politécnico de Setúbal - Escola Superior de Saúde
- f. **Specific Regulation:** Yes
- g. **Host Institution:** Instituto Politécnico de Setúbal - Escola Superior de Saúde
 - **Applications:** All applications must be made online, taking into account the information available on the IPS portal (Instituto Politécnico de Setúbal) (www.ips.pt). Each candidate must complete the application form and attach to the following documents, in PDF format: a) Personal identification document (B.I., Citizen Card or other) b) Proof of effective member of the Order of Nurses (updated to 2020), or legal equivalent candidates for foreigners c) Proof of the qualification of a nursing graduate or legal equivalent, indicating a respective final classification d) Certificate proving the time of professional practice as a nurse. e) Detailed Curriculum Vitae (including proof of activities, address, telephone and e-mail) They will be rejected outright as applications that do not meet the requirements produced in this notice. Note: at the time of registration / registration, candidates need to present the original documents, accompanied by the respective paper copies to be authenticated by the Academic Services and delivered there. 1st Phase Application calendar: From March 1 to July 8, 2021 Submission of the ordered list of candidates for approval: July 16, 2021 Display of candidate lists: 21 July 2021 Complaint period: July 22-23, 2021 Decision on complaints: 28 July 2021 Enrollment and registration: 2 to 9 August 2021 Beginning of classes: September 23, 2021 2nd Phase Display of vacancies for the 2nd phase: August 12, 2021 Application calendar: August 13 to September 1, 2021 Submission of the ordered list of candidates for approval: September 7, 2021 Display of candidate lists: 10 September 2021 Complaint period: 13 to 14 September 2021 Decision on complaints: September 16, 2021 Enrollment and registration: September 17 to 22, 2021

The 2nd phase of application only exists if there are vacancies left from the 1st phase, being disclosed, in that event, which vacancies and in which areas of expertise are available. In case the vacancies are not filled by the function.

ENROLLMENT Enrollments will take place on the dates indicated on the calendar. After the publication of the results, those who were placed will receive the receipt at the email address used in the application, a message containing all the information related to enrollments, as well as access to the forms to be filled out prior to traveling to the Academic Division, to deliver the required documentation. ing of the course, a 3rd phase of applications may be opened in data to be defined

h. **Executive Program Committee:**

Ana Sobral Canhestro (ana.canhestro@ipbeja.pt) – Diretora do Curso

Ana Paula Gato (ana.gato@ess.ips.pt) – Subdiretora do Curso

Ermelinda Caldeira (ecaldeira@uevora.pt) - Subdiretora do Curso

Adriano Pedro (apedro@ipportalegre.pt)

Ana Paula Sapeta (paulasapeta@ipcb.pt)

3. Program description:

This master degree intends to develop knowledge and skills to a specialized intervention in a nursing domain, pointed out in high levels of clinical judgement and decision making, considering humans answers to life processes and health problems; to promote an increase in healthcare, with resource to investigation, to an evidence-based practice and ethical and deontologic references; to capacitate to clinical governance, the leadership of teams and projects, as well as supervision and care management, in different contexts of clinical practicing; to contribute to the development of the subject and specialized training.

4. Specialization areas:

- Specialization Area in Community and Public Health Nursing (**available**)
- Specialization Area in Rehabilitation Nursing (**available**)
- Specialization Area in Family Health Nursing (**available**)
- Specialization Area in Child Health and Pediatric Nursing (**available**)
- Specialization Area in Mental Health and Psychiatric Nursing (**available**)
- Specialization Area in Medical-Surgical Nursing - The Person in Critical Situation (**available**)
- Specialization Area in Medical-Surgical Nursing - The Person in Chronic and Palliative Situation (**available**)

5. Career opportunities:

Liberal exercise of the job in public or private institutions; General Hospitals; Specialized Hospitals; Health Clinics; Schools, Medical/Nursery Clinics; Companies.

6. Number of registration at DGES:

R/A-Cr 286/2015/AL01

7. Number of accreditation process by A3ES:

NCE/14/01772

8. Program Creation Norm:

Diário da República nº 195 de 10 de outubro, Aviso n.º 16126/2019

9. General conditions of access and admission:

i Legal conditions for access to the cycle of studies leading to the master degree

The following individuals can apply for a cycle of studies leading to the master degree:

- holders of a Portuguese Licenciado degree or legal equivalent;
- holders of a foreign higher education undergraduate degree, which is recognized as satisfying the objectives of the degree of Licenciado by the competent scientific committee of the higher education institution where they wish to be admitted;
- holders of an academic, scientific or professional curriculum which is recognized as attesting the ability to carry out this cycle of studies by the competent scientific committee of the higher education institution where they wish to be admitted.

ii Specific admission conditions

i Legal conditions for access to the cycle of studies leading to the master degree

The following individuals can apply for a cycle of studies leading to the master degree:

- a) holders of a Portuguese Licenciado degree or legal equivalent;
- b) holders of a foreign higher education undergraduate degree, which is recognized as satisfying the objectives of the degree of Licenciado by the competent scientific committee of the higher education institution where they wish to be admitted;
- c) holders of an academic, scientific or professional curriculum which is recognized as attesting the ability to carry out this cycle of studies by the competent scientific committee of the higher education institution where they wish to be admitted.

ii Specific admission conditions

As exposed in the article nº 17 of the decree-law nº74/2006, in its republishing (Diário da República nº157 of August 16th 2018), the students can apply to this study cycle:

- a) Title holders of a nursing degree or the legal tantamount.
- b) Title holders of a foreigner superior academic degree in Nursing, processed in the sequence of a first cycle of studies organized according to the principles of the Bologna Process by a State that subscribes to this Process.
- c) Title holders of a foreigner superior academic degree in Nursing that is recognized as satisfying the goals of the level of a degree licenced by the scientific organ statutorily competent of the institution where one wants to be admitted.
- d) Holders of a school curriculum, scientific or professional, recognized as having capacity to the attainment of this cycle of studies, by the scientific organ statutorily competente of the institution where one wants to be admitted.
- e) Being a holder of the professional title of a Nurse.
- f) To the assignment of the title of specialist by the professional Order, in the terms of the article 12th da Portaria nº 268/2002, dated 13th of March, it's required at least two years of professional exercise as a nurse, to the date of the appliance to the degree.

The knowledge referred to in the lines b) and d) have only effect in the access of the cycle of studies to the masters degree and does not give the student equivalence to a licenced degree, or the recognition of that degree.

10. Selection Process:

- Academic qualifications: 40%
 - Classification in the Nursing Degree: 70%
 - Level of qualifications: 20%
 - Classification of qualifications: 10%
- Curriculum analysis: 60%
 - Scientific Activities: 20%
 - Professional experience in the course area: 40%
 - Training experience: 20%
 - Teaching experience: 20%

Observations regarding the selection process:

Tiebreaker Criteria:

- 1- Highest score obtained in the item Professional experience
- 2- Higher classification obtained in the academic qualifications
- 3- Higher score obtained in the teaching experience item
- 4 - Higher classification obtained in the item activities and techniques and publications

11. Maximum number of admissions

- Maximum number for admission, per speciality:
 - Specialization Area in Community and Public Health Nursing: 30
 - Specialization Area in Rehabilitation Nursing: 30
 - Specialization Area in Family Health Nursing: 30
 - Specialization Area in Child Health and Pediatric Nursing: 30
 - Specialization Area in Mental Health and Psychiatric Nursing: 30
 - Specialization Area in Medical-Surgical Nursing - The Person in Critical Situation: 30
 - Specialization Area in Medical-Surgical Nursing - The Person in Chronic and Palliative Situation: 30

Depending on the number of applications, there may be transfer of vacancies from the international students applications to the European Union students applications or vice-versa.

12. Minimum number of students

Per speciality:

- Specialization Area in Community and Public Health Nursing: 15
- Specialization Area in Rehabilitation Nursing: 15
- Specialization Area in Family Health Nursing: 15
- Specialization Area in Child Health and Pediatric Nursing: 15
- Specialization Area in Mental Health and Psychiatric Nursing: 15
- Specialization Area in Medical-Surgical Nursing - The Person in Critical Situation: 15
- Specialization Area in Medical-Surgical Nursing - The Person in Chronic and Palliative Situation: 15

13. Tuition fee

- Candidates with nationality of European Union countries: 2000.00 €
- Candidates without nationality of countries of the European Union: 2500.00 €

The fee for 2021/2022 is 2000 euros for students who enroll in the 1st year and 1000 euros for those who enroll in the 2nd year.

The tuition fee can be paid in full, upon registration / enrollment, or in installments in accordance with the IPS Tuition Regulation in force.

In the acts of Enrollment (1st time) and Enrollment (following years) the respective fees and the 1st installment of the tuition fee of the respective school year must be paid.

The cancellation of the enrollment / registration implies the full payment of the outstanding fee.

Payment must be made through an ATM reference.

Note: The money spent on enrollment will only be returned in case of failure of the course and, only after the decision not to open a new phase of applications.

REGISTRATION CANCELLATION

The cancellation of enrollment by decision of the student implies the submission of an application, in the Academic Division, and:

1. In the case of training that lasts for the entire academic year, the payment of the tenths of the annual tuition fee of the course corresponding to the months mediating the enrollment and the month of annulment.
2. In the case of training courses that take place only in the first semester, the payment of one fifth of the annual tuition fee of the course in the months that mediate the enrollment and the month of annulment, in a total that cannot exceed the tuition fee.

The cancellation of enrollment in the course of the academic year without payment of the full tuition fee corresponding to the course implies the nullity of all the curricular acts practiced in it, including the classification of curricular units completed successfully, and enrollment in an academic year cannot be considered for the purposes of subsequent tender procedures for access, nor the classifications recovered in case of re-entry.

The nullity of the enrollment as well as the academic acts practiced in the 1st semester will not be verified in cases where the student has paid at least 70% of the tuition fee, this value cannot be lower than the minimum tuition fee legally established.

14. Organization / duration:

- a. **Duration of the program:** 3 semesters
- b. **Number of ECTS to obtain the degree:** 90
- c. **Number of ECTS to obtain the master's course (conclusion of the curricular part):**
90

15. Language (s) of teaching:

- Portuguese

16. Learning Type: Presential

17. Schedule type: Labor hours

18. Classes schedule (week days and schedule)

- a. Classes take place at working hours
 - b. Thursdays and Fridays, teaching sessions (from 9 am to 6 pm).
 - c. From Monday to Sunday, Internships (average of 3 weekly shifts).
- Classes take place at the Polytechnic Institute of Setúbal

19. Program starting date: September of 2021

January 27, 2021
The Rector

Ana Costa Freitas